



Data Protection Policy

2017 Update

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1. Introduction

The World Dodgeball Association Data Protection Policy is in place to protect all members, staff, volunteers and various members of the council board, committee/commissions, national and continental federations.

As the current World Dodgeball Association resides within Manchester, United Kingdom we have a duty to adhere to the policy guidelines set within the UK Government Data Protection Act of 1999 and the 2018 EU General Data Protection Regulation (GDPR).

Data handling and management must securely regulated to extremely high level within the current World that we live within to protect members of public and key stakeholders outlined above within the organisation. The World Dodgeball Association is committed to protecting personal data and ensuring the personal data is not accessible for third parties that do not have the rights to access personal data.

Tom Hickson
President
World Dodgeball Association

2. EU General Data Protection Regulation (GDPR)

The EU's General Data Protection Regulation (GDPR) will apply from 25 May 2018, when it supersedes EU member state implementations of the 1995 Data Protection Directive (DPD). The UK Data Protection Act 1998 (DPA) will be superseded by a new DPA that enacts the GDPR's requirements.

The new law marks a wide-reaching and significant shift in the way that organisations must protect personal data.

It grants data subjects a number of new rights, including the right to judicial remedy against organisations that have infringed their rights, and requires organisations to adopt "appropriate technical and organisational measures" to protect personal data. It also introduces mandatory data breach reporting.

2.1 Who does the GDPR apply to?

- The GDPR applies to 'controllers' **and** 'processors'.
- A controller determines the purposes and means of processing personal data.
- A processor is responsible for processing personal data on behalf of a controller.
- If you are a processor, the GDPR places specific legal obligations on you; for example, you are required to maintain records of personal data and processing activities. You will have legal liability if you are responsible for a breach.
- However, if you are a controller, you are not relieved of your obligations where a processor is involved – the GDPR places further obligations on you to ensure your contracts with processors comply with the GDPR.
- The GDPR applies to processing carried out by organisations operating within the EU. It also applies to organisations outside the EU that offer goods or services to individuals in the EU.
- The GDPR does not apply to certain activities including processing covered by the Law Enforcement Directive, processing for national security purposes and processing carried out by individuals purely for personal/household activities.

2.2 What Information does the GDPR apply too?

- **Personal data**

The GDPR applies to 'personal data' meaning any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier.

This definition provides for a wide range of personal identifiers to constitute personal data, including name, identification number, location data or online identifier, reflecting changes in technology and the way organisations collect information about people.

The GDPR applies to both automated personal data and to manual filing systems where personal data are accessible according to specific criteria. This could include chronologically ordered sets of manual records containing personal data.

Personal data that has been pseudonymised – eg key-coded – can fall within the scope of the GDPR depending on how difficult it is to attribute the pseudonym to a particular individual.

- **Sensitive personal data**

The GDPR refers to sensitive personal data as "special categories of personal data" (see Article 9).

The special categories specifically include genetic data, and biometric data where processed to uniquely identify an individual.

Personal data relating to criminal convictions and offences are not included, but similar extra safeguards apply to its processing (see Article 10).

EU GDPR Full Article Guidelines are available using the following link; <http://eur-lex.europa.eu/legal-content/en/TXT/?uri=CELEX%3A32016R0679>

3. Data Protection for rules staff and board/council/committee members

All Members must be constantly alert to the Data Protection principles which stipulate that personal data shall;

1. Abide by EU GDPR legislation.
2. Be obtained and processed fairly and lawfully.
3. Only be held for specified and lawful and registered purposes
4. Only be used for these purposes and disclosed to those people described in the register entry.
5. Be adequate, relevant and not excessive for the purpose for which they are held.
6. Be accurate and where necessary kept up to date.
7. Not be kept for longer than necessary.
8. Be available to the individual concerned on request.
9. Be secure from unauthorised or accidental damage.

IT devices must only be operated by authorised personnel who need to use the IT devices in the course of their duties.

All material relating to World Dodgeball Association are confidential and must not be viewed by unauthorised persons, neither may their contents be disclosed to such persons unless such information has been published by the World Dodgeball Association.

4. How we use Data

At the World Dodgeball Association we believe in being open and up front with our members and stakeholders. We have recently updated our data protection privacy policy, which explains how we manage your information, if you select data to be shared this includes how it is shared, and why it is important to us.

We are committed to always inform you how we use your data. As we think it's important that you're right up to date with our privacy policy. Please see the privacy policy under annex 1.

We promise to collect, process, store and share your data safely and securely. We will also make sure that the other businesses we work with are just as careful with your data.

You can review your preferences at any time and if the information we have is wrong, let us know and we'll correct it. Plus, we will always ask for your permission before we use your data for marketing.

5. Example Data Protection Statement

Membership Terms & Conditions

How we use your data is described in our data protection policy article 4, and by submitting a membership form you confirm you and everyone named in it agrees to our using your data as set out in data protection policy. This may include passing the contact details (address, email and telephone number) of everyone named in this application to organisations which help to prevent fraud and money laundering.

If you do not want to receive marketing communications by the World Dodgeball Association email please tick the box

If you do not want to receive marketing communications by the World Dodgeball Association associated partners by email please tick the box

First Name:

Surname:

E-mail Address:

Country of Residence:

City of Residence:

Post Code:

Contact Number (Optional)

Date of Birth:

Annex 1 Privacy Policy

Our Privacy Commitment

We promise that we'll tell you how we use your data and we'll use it to provide you with immediate access to our services. Plus, we'll make sure we collect and store your data securely.

Safety is our number one priority

We have to collect and keep a little data about you, like your name, email address, and payment details. We only share your contact information with business partners should you opt to allow the World Dodgeball Association to do so.

We promise to collect, process, store and share your data safely and securely. We'll also make sure that the other businesses we work with are just as careful with your data.

We use data to make your services more accessible

We plan our services around what you and all of our members and stakeholders require. This helps us keep our services accessible.

If you choose to receive email marketing from the World Dodgeball Association, we can let you know the latest news from around the World, when event tickets are on sale, when there are special offers, or to tell you about new products and services.

We can also work with other businesses to put together exclusive offers that we think are right for you. Remember you're in control and you can manage your preferences at any time.

You're in control of your data

If you would like to stop receiving marketing from us, you can review and amend your preferences at any time by emailing us at info@planetdodgeball.com with the header "Unsubscribe".

If the information we hold on you is wrong, you can email us at info@planetdodgebal.com , let us know what needs updating and we will correct it.